

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005  
  
**BOARD OF SELECTMEN MEETING MINUTES**

**March 30, 2015**

Selectmen Present: Chair Abigail Arnold, Brad Howell, and Scott Carbee

Staff Present: Town Administrator Michael Branley

Also present: Becky Moul, Mike Tartalis, James Gann, Susan Crippes-Downing, Michael Petrovick, Deb Adams; Polly Freese, Lisa Bourbeau, John Arnold, Judi Miller, Betsy Hardwick, Ben & Robyn Haubrich, Betty Berhsign, Tom Anderson, and Heritage Commission members Elly Miles, Lisa Stewart, BJ Carbee, and Barbara Caskie

**CALL TO ORDER:** Abigail called the meeting to order at 6:30 p.m.

**Items to Sign**

1. Payroll Manifest for 3/30/2015
2. Payables Manifest for 3/30/2015
3. Intent to Cut for Map 8, Lot 2
4. MS-232 Report of Appropriations as voted at Town Meeting
5. Letter to the Trustees of Trust Funds enclosing checks totaling \$89,600
6. Service Agreement with Crown Linen (36 month contract)

**Appointments**

Michael Petrovick and the Heritage Commission

Michael P. opened by recapping the topics of discussion he had with the Heritage Commission at their meeting. He said they revised some of the planned renovations at Town Hall to save space while still meeting the restroom and handicap requirements. He stressed the fact that there are a lot of people he's trying to satisfy while meeting the codes of the International Filming Code (State of NH's Building Code), International Existing Building Code, NFPA (State Fire Marshall's Code) and the LCHIP Grant and the New Hampshire Division of Historic Resources. He explained that he didn't want to make any changes what would restrict the use of the Town Hall, as there are with the Old Meeting House. There was a question about whether the cost of moving the wall in the back of the auditorium was best and installing only one bathroom on the first floor. Mike P. indicated that he was liable, as the architect, and he would not sign off on a plan with one bathroom on the first floor. A discussion about liability ensued.

The Board and the Heritage Commission agreed to move forward with the design. The Board and Mike P. discussed future meeting deadlines and bringing in the Owner's Rep. Mike P.

mentioned the proposals are due on the 8<sup>th</sup>. It was decided to tentatively schedule the next meeting for April 27<sup>th</sup>.

#### Becky Moul – Waste Disposal Committee (WDC)

Becky discussed the proposed Transfer Station fee revisions. She explained that they propose removing the fee for white goods since there is no charge for removal. They added carpeting and rugs because they tend to be heavy and weight costs money. Construction demolition of less than a full truckload would be charged \$15 for an approximate 40 gallon drum size. Smaller loads will be at the discretion of the attendant. Becky further explained that heavy construction material has been further broken down include sheetrock and asphalt shingles. Asphalt shingles are especially expensive because when a resident replaces a roof all the shingles are brought in and they are heavy and make up most of the load. Basic household material CD - short bed was \$70 and the long bed was \$90. The WDC proposes to change it to \$80 and \$110, respectively. A line for TVs up to and larger than 52" for \$40 was added. It works out to be about 50% of what they collect. Becky said the reason for some of the changes is so that people will pay more of their fair share, more so than before. BJ asked if Becky knew what percentage of residents actually use the Transfer Station for items such as roof shingles. Becky didn't know the percentage but stated that a lot of the residents will replace roof shingles themselves. The Board agreed to move forward with the proposed fees and a Public Hearing to discuss the proposed changes to the fee structure should be scheduled.

#### Correspondence

1. Aquatic Control Technology milfoil control contract  
Brad said he crossed out the additional option on the proposal for a second herbicide application in the fall. The Board accepted the proposal and authorized Brad to sign.
2. A letter from Rick Miller requesting a 90 day extension on the Intent to Cut on Map 8 Lot 4.1 on Old Turnpike Road
3. A "Progress" report from Fred Douglas of the Police Department for 3/25 through 3/27. The report will be revisited next week after the Board and Mike have a chance to review.
4. Email from Guy Tolman requesting meeting minutes from when the Selectmen hired MRI. Mike advised Mr. Tolman that the Selectmen had talked about engaging MRI in nonpublic but the contract was signed on a subsequent date in public, which was the formal date. Mr. Tolman is now requesting the non-public minutes. This would require the Board to either unseal the minutes or have Mike redact language regarding personnel matters. Mike contacted counsel and Bart said the first part should be redacted and the rest is fine to release. Mike showed the Board the language that should be redacted. The Board agreed to redact and release the minutes. Mike will redact and advise Mr. Tolman.
5. Weekly Administrative Report dated March 28, 2015
6. Letter of resignation from Jonathan Nightingale effective April 8, 2015.
7. Email from Theresa Kirouac-Little indicating that she thinks Frankestown should merge with the Bennington PD. Scott suggested creating a task force with citizens to assist the PD with organizational issues. Abigail said the Board should discuss this suggestion in further detail. Brad said that Fred Douglas should first complete his inventory and then a task force could get involved. Scott agreed. Mike said that there have been overtures from Bennington and Greenfield about interest in talking about some sort of

coordination, regionalization or shared facilities. The Board will discuss this topic next week.

### **Administrative Update**

Mike reported that Bryant Landscapes has agreed to keep the landscaping contract this year level with last year. We had budgeted assuming there might be a slight increase. Scott and Mike talked to Gary about spreading out some of the snow so that it will melt faster to help out the landscapers. The Board agreed to use Bryant Landscapes for 2015.

Judy has reminded us that the listing agreement with Country Brokers for the tax deeded lot on East Road will expire tomorrow. In public the Board needs to decide to continue the relationship or not. Scott suggested selling it through sealed bids with a reserve to get it on the tax roles faster. Abigail felt it should be relisted for another 6 months since property moves faster in the spring and summer. Brad concurred.

**MOTION:** Scott made a motion to sell the lot by way of a sealed bid.

Brad asked why Scott felt a sealed bid would be a better option. Brad wanted to research what was involved in a sealed bid process before making a decision. Mike suggested going back to the interested party to negotiate an agreeable price. Abigail said that it's easier to extend the agreement than to write a new agreement. BJ remarked that an agreement can be written for any period of time and give the Board additional time to make a decision. Discussion ensued. Abigail and Brad authorized Mike to sign a 90-day extension.

**MOTION:** Abigail made a Motion to enter Nonpublic Session pursuant to RSA 91-A:3, II(d) seconded by Scott.

Roll Call vote to enter nonpublic session:	Abigail Arnold	Aye
	Scott Carbee	Aye
	Brad Howell	Aye

The meeting room was cleared and the Board entered nonpublic session at 7:37 p.m.

At 8:00 p.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as discussion involved render of a proposed action ineffective.

**MOTION:** Scott made a motion to enter nonpublic session pursuant to RSA 91-A:3, II(a), seconded by Abigail.

Roll Call vote to enter nonpublic session:	Abigail Arnold, Chair	Aye
	Scott Carbee	Aye
	Brad Howell	Aye

Entered nonpublic session at 8:01 p.m.

Description of matters discussed and final decisions made:

The Board agreed to increase Ed Hunter's wage to \$28.00 per hour and increase Jeffrey Danforth's wage to \$18.00 per hour.

MOTION: Scott made a motion to leave nonpublic session and return to public session, seconded by Brad.

So Moved.

At 8:05 p.m. the Board returned to public session having decided not to seal the minutes.

BJ Carbee asked the Board if there was any new information about how we were being charged by the County Sheriff's and she was told there was not.

The meeting was adjourned at 8:05 p.m.

Approved on \_\_\_\_\_, 2015

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Board of Selectmen Chair, Abigail Arnold

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Selectman Scott S. Carbee

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Selectman Brad Howell